



EPL LIMITED

(formerly known as Essel Propack Limited)

Regd. Office: P. O. Vasind, Taluka Shahapur, Thane 421604, Maharashtra

Tel: +91 9673333971/9882 CIN: L74950MH1982PLC028947

Corporate Office: Top Floor, Times Tower, Kamala City, Senapati Bapat Marg, Lower Parel, Mumbai 400013.

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complianceofficer@epglobal.com, www.epglobal.com

POSTAL BALLOT NOTICE FOR SEEKING CONSENT OF MEMBERS OF THE COMPANY

To,
Equity Shareholders / Members of EPL Limited

Dear Member

Notice pursuant to Section 110 of the Companies Act, 2013

Notice is hereby given pursuant to section 110 of the Companies Act, 2013 (the **Act**), Rule 22 of the Companies (Management and Administration) Rules 2014, applicable provisions of the Act and the rules framed thereunder, SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015 (SEBI Listing Regulations) and standards framed thereunder or modification or re-enactment thereof for the time being in force that EPL Limited (the Company or EPL) seeks approval of members to the resolutions, appended herein in respect to appointment of Mr. Anand Kripalu as a Director, Managing Director and Chief Executive Officer proposed to be passed by Postal Ballot only through remote e-voting process.

Ministry of Corporate Affairs vide its General Circular No. 14/2020 dated April 8, 2020, the General Circular No. 17/2020 dated April 13, 2020, the General Circular No. 22/2020 dated June 15, 2020, the General Circular No.33/2020 dated September 28, 2020, the General Circular No. 39/2020 dated December 31,2020 and the General Circular No. 10/2021 dated June 23, 2021 ("General Circulars") in relation to "Clarification on passing of ordinary and special resolutions by companies under the Companies Act 2013 and the rules made thereunder on account of the threat posed by Covid 19" directed to obtain shareholders assent or dissent by way of Postal Ballot only through the remote e-voting process.

The resolution and explanatory statement under Section 102 of the Act setting out the material facts, relevant details and reasons for the resolution are appended herewith for your consideration (Proposed Resolutions).

The Board of Directors of the Company has appointed Ms. Kala Agarwal (Membership No.: 5976), Practicing Company Secretary, to act as a Scrutinizer to conduct the Postal Ballot voting process in a fair and transparent manner. You are requested to carefully read the instructions in this Postal Ballot Notice and record your assent (FOR) or dissent (AGAINST) through the remote e-voting process not later than 5:00 p.m. on Thursday, 30 September 2021, failing which it will be strictly considered that no reply or voting has been received from the Member. The Scrutinizer will submit her report after completion of scrutiny of votes received from members through remote e-voting process.

Results of voting will be announced on 1 October 2021 at any time before 5:00 p.m. at the corporate office of the Company and the said result will be declared by displaying in investors section on the Company's website <https://www.epglobal.com>. The result will also be displayed on notice board at the registered and corporate office of the Company. The result will also be informed to BSE Limited and National Stock Exchange of India Limited.

Date of record/cut-off date prescribed for this purpose is 27 August 2021 to reckon voting rights of members and paid-up value of equity shares. Any person who is not a member on the said date should treat the Notice for information purpose only.

Remote e-voting process: In compliance with Regulation 44 of the SEBI Listing Regulations, as amended and pursuant to the provisions of Sections 108 and 110 of the Act read with the Rules and the MCA Circulars, the Company is sending this Postal Ballot Notice in electronic form and has extended only the remote e-voting facility for its Members, to enable them to cast their votes electronically instead of submitting the Postal Ballot form. The hard copy of this Postal Ballot Notice along with Postal Ballot forms and pre-paid business envelope will not be sent to the Members for this Postal Ballot. Please carefully read and follow the instructions on e-voting given in this Notice.

For any queries/grievances or guidance for voting/e-voting, members may contact Mr. Suresh Savaliya, SVP - Legal & Company Secretary on 022 2481 9000/9200 or complianceofficer@epglobal.com

RESOLUTIONS

- 1 To appoint **Mr. Anand Kripalu Thirumalachar** as a Director and in this regard, to consider and pass the following resolution as an Ordinary Resolution.

“RESOLVED THAT pursuant to the provisions of section 152, 160 and applicable provisions of the Companies Act 2013 and Rules made thereunder, SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015, including statutory modification or re-enactment thereof for the time being in force, **Mr. Anand Kripalu Thirumalachar** (DIN 00118324), who was appointed as an Additional Director pursuant to the provisions of Section 161(1) of the Companies Act, 2013 and the Articles of Association of the Company and in respect of whom the Company has received a notice from a member of the Company, proposing his candidature for the office of Director, be and is hereby appointed as a Director of the Company, liable to retire by rotation, if necessary, as explained in the explanatory statement.”

- 2 To approve appointment of **Mr. Anand Kripalu Thirumalachar** as Managing Director and Chief Executive Officer and in this regard, to pass the following resolution as a Special Resolution.

“RESOLVED THAT pursuant to provision of section 196, 197, 198 to read with Schedule V and all other applicable provisions of the Companies Act 2013 (the Act) and Rules made thereunder including the Companies (Appointment and Remuneration of Managerial Personnel) Rules 2014, the SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015 (including any statutory modifications or re-enactment thereof for the time being in force), subject to necessary approval, if any, the consent of the members of the Company be and is hereby accorded for the appointment of **Mr. Anand Kripalu Thirumalachar**, also referred as Mr. Anand Kripalu (DIN 00118324) as Managing Director and Chief Executive Officer of the Company for a period of five years with effect from 18 August 2021, on the terms and conditions including remuneration as set out in the Explanatory Statement annexed to this notice and as per the agreement entered into between the Company and Mr. Anand be and is hereby approved.

RESOLVED FURTHER THAT the Board of Directors (in this Resolution referred to as the “Board” which term shall include committee thereof) be and is hereby authorized to alter and vary the terms, designation, remuneration, retirement age and provision of the Agreement, as the Board thinks appropriate.

RESOLVED FURTHER THAT notwithstanding anything herein, where in any financial year, the Company incurs a loss or its profit are inadequate, the Company shall pay to Mr. Anand the remuneration in accordance with the provisions of Schedule V of the Companies Act 2013 or as may be prescribed or approved by the Board or appropriate authority or otherwise permissible from time to time.

RESOLVED FURTHER THAT pursuant to provision of sections 197, 198 and applicable provisions of the Act, the consent of the Company be and is hereby also accorded and the Board is hereby authorized to approve for payment of remuneration to Directors and managerial remuneration to the managing directors and whole-time directors of the Company including the above appointment, in excess of the percentage of the net profit of each financial year as prescribed in section 197 of the Act or provisions as may be relevant or waive refund of excess payment, on recommendation of the Nomination and remuneration committee and/or as may be permitted under the Act or applicable law.

RESOLVED FURTHER THAT the Board of the Company, be and is hereby authorized to do all such acts, deeds and actions as it may, in its absolute discretion, consider necessary, expedient or incidental for giving effect to this Resolution, enter into agreement or issue letter, if necessary, amend the same and to settle questions, remove any difficulty or doubt that may arise from time to time and to take such actions or give such directions as may be necessary or desirable and to obtain any approvals, permissions or sanctions which may be necessary or desirable, as it may think fit.”

By order of the Board
For **EPL Limited**

Suresh Savaliya

SVP - Legal & Company Secretary

18 August 2021, Mumbai

EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT 2013 AND SECRETARIAL STANDARD

Resolution No. 1 and 2 - Appointment of Mr. Anand Kripalu as a Director and further to approve appointment as Managing Director and CEO

Mr. Anand is a long-serving veteran in the consumer goods industry, with over 30 years of experience in the fast-moving consumer goods industry. Prior to joining EPL, Anand spent seven years as the MD & CEO of Diageo India, India's leading beverage alcohol company with a market capitalization of \$6.4 billion. He was also a member of Diageo's Global Executive Committee.

Mr. Anand received his Bachelor of Technology in Electronics from IIT, Madras. He holds an MBA from IIM, Calcutta, where he received the Distinguished Alumnus Award. He has also completed the Advanced Management Program from Wharton Business School.

Mr. Anand has been appointed as Additional Director before his appointment as Managing Director and CEO. The Company has received notice from a member under Section 160 of the Companies Act, 2013, proposing the candidature of Mr. Anand to the office of directorship.

The Nomination and Remuneration Committee and Board of Directors of the Company has appointed Mr. Anand Kripalu as Managing Director and CEO on the terms and remuneration as mentioned in the resolution and herein.

The terms of appointment and remuneration to be paid to Mr. Anand Kripalu, *inter alia*, shall be as under.

- 1 Salary:** (a) Basic Salary Rs. 1,80,00,000/- p.a. and (b) allowances Rs. 2,12,40,000/- p.a.
- 2 Variable Remuneration:** In addition to the salary, perquisites, allowances etc, Mr. Anand shall be entitled to receive remuneration every year by way of variable pay or performance-linked bonus indicatively up to Rs. 3,00,00,000/- based on his performance and performance of the Company and its subsidiaries as may be determined by the Board / Nomination and Remuneration Committee for each financial year.
- 3 Perquisites and benefits:** He shall also be entitled to perquisites, benefits, reimbursement etc as per the policy of the Company in force from time to time, retirement benefits, provident fund, gratuity, and such other allowances or benefits as may be approved by the Board.
- 4 Increment:** Annual increment in salary / remuneration shall as may be approved by Nomination & Remuneration Committee / Board of Directors, keeping in view performance of the Company or his achievement or role and responsibilities.
- 5 ESOS:** Mr. Anand would be entitled to participate in employee incentive plans, employee stock options plans including Employee Stock Option Scheme 2020 as may be determined by the Board or NRC from time to time, at their discretion.
- 6** The office of the Managing Director and CEO may be terminated by the Company or the concerned Director by giving the other three months' prior notice in writing, subject to provisions of the Agreement.

The terms and conditions of the appointment of Mr. Anand shall be governed under and as per the Agreement entered into between the Company and Mr. Anand. Copy of this agreement shall be made available to the members for inspection on written request.

The terms and conditions for appointment and payment of remuneration may be altered and varied by the Nomination and Remuneration Committee / Board as it may be necessary or decided from time to time.

Upon his appointment or regularization by passing appropriate resolution appointing him as a Director as per requirement of the Act through postal ballot or in meeting of the shareholders, he will continue as Managing Director and Chief Executive Officer.

Details relating to directorship in other companies, relation with other directors, shares held and other details are given separately in this Notice. He is not related to any Director or key managerial personnel of the Company in any way.

The Managing Director, whose appointed is being approved under this resolution, may be liable to retire by rotation if necessary for the compliance purpose and with intent that the number of directors not liable to retirement by rotation shall not exceed the prescribed limit. Managing Director will be reappointed as director immediately on retirement by rotation, he shall continue to hold his office of Managing Director and such reappointment as a director shall not be deemed to constitute a break in his appointment as Managing Director. As an enabling approval, it is proposed to authorize the Board to approve remuneration in excess of the ceiling as referred in the resolution, whenever it will be necessary or the Board thinks it appropriate, keeping in view recommendation of the nomination and remuneration committee, if any.

The Board of Directors are of the opinion that the appointment of Mr. Anand as Managing Director and CEO is advisable and accordingly recommends passing of the resolutions as proposed in the Notice.

The Resolutions and Explanatory Statement should be considered as disclosure and information under applicable statutory provisions as may be applicable or necessary including written memorandum pursuant to section 190 of the Act.

Mr. Anand, being appointee is interested in the resolutions as set out in this Notice with regard to his appointment. The appointee and his respective relatives may be deemed to be interested in the resolutions to the extent of his shareholding interest in the Company, if any.

Except as mentioned above, none of the Directors and key managerial personnel of the Company and his relatives are interested or concerned, financially or otherwise, in the resolutions for the above matter.

By order of the Board
For EPL Limited

Suresh Savaliya

SVP - Legal & Company Secretary

18 August 2021, Mumbai

DETAILS OF DIRECTOR SEEKING APPOINTMENT

Name of Director	Anand Kripalu
Director Identification No.	00118324
Nationality	Indian
Date of Birth	2 October 1958
Qualifications	MBA and B.Tech
Experience / expertise in functional field and brief resume	Anand received his Bachelor of Technology in Electronics from IIT, Madras. He holds an MBA from IIM, Calcutta, where he received the Distinguished Alumnus Award. He has also completed the Advanced Management Program from Wharton Business School. Mr. Anand is a long-serving veteran in the consumer goods industry, with over 30 years of experience in the fast-moving consumer goods industry. Prior to joining EPL, Anand spent seven years as the MD & CEO of Diageo India, India's leading beverage alcohol company with a market capitalization of \$6.4 billion. He was also a member of Diageo's Global Executive Committee.
No. of Shares held in the Company.	Nil
Present Directorship in other companies.	Nil
Listed entities wherein resigned as director / member of committee during last 3 years.	United Spirits Limited (resigned as a Director / MD) Resigned as a member of Stakeholders Relationship Committee, CSR Committee and Risk Management Committee of United Spirits Limited
Chairman/member of the board committee of other companies	Nil
Date of appointment, meetings attended and remuneration.	Effective from 18 August 2021 Since this is first time appointment, details relating to meetings attended are not applicable. Remuneration details are given in explanatory statement.
Relationship with other director, manager and KMP	Mr. Anand is not relative of any director / KMP of the Company.

NOTES / INSTRUCTIONS

1. NOTES

- 1.1 Statement pursuant to section 102 of the Companies Act, 2013 read together with the rules made thereunder, setting relevant detail and material facts is given hereto.
- 1.2 Relevant documents referred to in the Notice and statements are open for inspection electronically. Members seeking to inspect such documents can send an email on complianceofficer@epglobal.com
- 1.3 Pursuant to the provision of section 110 of the Companies Act 2013 read with the Companies (Management and Administration) Rules 2014 and all other applicable provisions, if any, of applicable law, the Resolution contained in the Postal Ballot Notice dated 18 August 2021 is being passed through Postal Ballot only through remote e-voting process.
- 1.4 The Postal Ballot Notice is being sent to members whose names appear in the register of members / records of the Depositories as on 27 August 2021 and is also being sent to the Members who already have their e-mail IDs registered with the Bank/ Depositories, in accordance with the provisions of the Companies Act, 2013, read with Rules made thereunder and Ministry of Corporate Affairs, Government of India's General Circular No. 14/2020 dated April 8, 2020, the General Circular No. 17/2020 dated April 13, 2020, the General Circular No. 22/2020 dated June 15, 2020, the General Circular No.33/2020 dated September 28, 2020, the General Circular No. 39/2020 dated December 31,2020 and the General Circular No. 10/2021 dated June 23, 2021and other relevant circulars issued time to time.
- 1.5 Due to COVID-19 pandemic, the Company will send this Postal Ballot Notice in electronic form only. The hard copy of this Postal Ballot Notice along with Postal Ballot forms and pre-paid business envelope will not be sent to the Members for the Postal Ballot as per the requirements specified under MCA Circulars. Accordingly, the communication of the assent or dissent of the Members would take place through the remote e-voting system only.
- 1.6 Members holding shares in physical mode and who have not registered/updated their email addresses with the Company are requested to register/update their email addresses by writing to the Company at complianceofficer@epglobal.com quoting name and folio number.

2. VOTING THROUGH ELECTRONIC MODE

In compliance with provisions of Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014 and Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015, the Company is pleased to provide members facility to exercise their right to vote on resolution proposed to be considered through Postal Ballot only by remote e-voting process. The facility of casting the votes by the members using an electronic voting system will be provided by National Securities Depository Limited (NSDL).

Procedure and instruction for members for e-voting (convey assent or dissent) through electronic mode is as under.

The e-voting period will commence on Wednesday, 1 September 2021 (9:00 a.m.) and will end on Thursday, 30 September 2021 (5:00 p.m.). During the said period, shareholders of the Company, holding shares either in physical form or in dematerialized form as on cut-off date 27 August 2021, may cast their vote electronically. The e-voting module shall be disabled for voting thereafter.

The Members must read the detailed procedure on electronic voting provided below.




The way to vote electronically on NSDL e-Voting system consists of “Two Steps” which are mentioned below:

Step 1: Access to NSDL e-Voting system

A) Login method for e-Voting for Individual shareholders holding securities in demat mode

In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Login method for Individual shareholders holding securities in demat mode is given below:

Type of shareholders	Login Method
Individual Shareholders holding securities in demat mode with NSDL.	<ol style="list-style-type: none"> Existing IDeAS user can visit the e-Services website of NSDL Viz. https://eservices.nsd.com either on a Personal Computer or on a mobile. On the e-Services home page click on the “Beneficial Owner” icon under “Login” which is available under ‘IDeAS’ section , this will prompt you to enter your existing User ID and Password. After successful authentication, you will be able to see e-Voting services under Value added services. Click on “Access to e-Voting” under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be re-directed to e-Voting website of NSDL for casting your vote during the remote e-Voting period. If you are not registered for IDeAS e-Services, option to register is available at https://eservices.nsd.com. Select “Register Online for IDeAS Portal” or click at https://eservices.nsd.com/SecureWeb/IdeasDirectReg.jsp Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsd.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon “Login” which is available under ‘Shareholder/Member’ section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number held with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period. Shareholders/Members can also download NSDL Mobile App “NSDL Speede” facility by scanning the QR code mentioned below for seamless voting experience. <div style="text-align: center;"> <p>NSDL Mobile App is available on</p>    </div>
Individual Shareholders holding securities in demat mode with CDSL	<ol style="list-style-type: none"> Existing users who have opted for Easi / Easiest, they can login through their user id and password. Option will be made available to reach e-Voting page without any further authentication. The URL for users to login to Easi / Easiest are https://web.cdslindia.com/myeasi/home/login or www.cdslindia.com and click on New System Myeasi. After successful login of Easi/Easiest the user will be also able to see the E Voting Menu. The Menu will have links of e-Voting service provider i.e. NSDL. Click on NSDL to cast your vote. If the user is not registered for Easi/Easiest, option to register is available at https://web.cdslindia.com/myeasi/Registration/EasiRegistration

Type of shareholders	Login Method
	4. Alternatively, the user can directly access e-Voting page by providing demat Account Number and PAN No. from a link in www.cdslindia.com home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the demat Account. After successful authentication, user will be provided links for the respective ESP i.e. NSDL where the e-Voting is in progress.
Individual Shareholders (holding securities in demat mode) login through their depository participants	You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. Upon logging in, you will be able to see e-Voting option. Click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.

Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at toll free no.: 1800 1020 990 and 1800 22 44 30
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at 022- 23058738 or 022-23058542-43

B) Login Method for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.

How to Log-in to NSDL e-Voting website?

1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsdl.com/> either on a Personal Computer or on a mobile.
2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/ Member' section.
3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.

Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at <https://eservices.nsdl.com/> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.

4. Your User ID details are given below :

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****.
b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID For example if your Beneficiary ID is 12***** then your user ID is 12*****.
c) For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company For example if folio number is 001*** and EVEN is 117022 then user ID is 117022001***

5. Password details for shareholders other than Individual shareholders are given below:
 - a) If you are already registered for e-Voting, then you can use your existing password to login and cast your vote.
 - b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.

- c) How to retrieve your 'initial password'?
 - (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
 - (ii) If your email ID is not registered, please follow steps mentioned below in **process for those shareholders whose email ids are not registered**

6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
 - a) Click on "**Forgot User Details/Password?**" (If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.
 - b) "**Physical" User Reset Password?**" (If you are holding shares in physical mode) option available on www.evoting.nsdl.com.
 - c) If you are still unable to get the password by aforesaid two options, you can send a request at evoting@nsdl.co.in mentioning your demat account number/folio number, your PAN, your name and your registered address etc.
 - d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
8. Now, you will have to click on "Login" button.
9. After you click on the "Login" button, Home page of e-Voting will open.

Step 2: Cast your vote electronically on NSDL e-Voting system.

How to cast your vote electronically on NSDL e-Voting system?

1. After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle.
2. Select "EVEN" of company for which you wish to cast your vote during the remote e-Voting period.
3. Now you are ready for e-Voting as the Voting page opens.
4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
5. Upon confirmation, the message "Vote cast successfully" will be displayed.
6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

General Guidelines for shareholders

1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to agarwalkala@gmail.com with a copy marked to evoting@nsdl.co.in.
2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on www.evoting.nsdl.com to reset the password.
3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on toll free no.: 1800 1020 990 and 1800 22 44 30 or send a request to Mr. Sagar Ghosalkar at evoting@nsdl.co.in

Process for those shareholders whose email ids are not registered with the depositories for procuring user id and password and registration of e mail ids for e-voting for the resolutions set out in this notice:

1. In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to Complianceofficer@epglobal.com
2. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) to Complianceofficer@epglobal.com. If you are an Individual shareholder holding securities

in demat mode, you are requested to refer to the login method explained at **step 1 (A) i.e. Login method for e-Voting for Individual shareholders holding securities in demat mode.**

Alternatively, Shareholders/members may send a request to evoting@nsdl.co.in for procuring user id and password for e-voting by providing above mentioned documents.

3. In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and email ID correctly in their demat account in order to access e-Voting facility.